



## WELCOME TO GROUNDED WORK!

We are a coworking space. That means we provide a shared work space with office infrastructure, but also a community of entrepreneurs and freelancers working independently, or together, supporting each other in productivity and business growth.

## HOW DOES IT WORK?

### BOARDROOM RENTAL

Our 6 seater boardroom is perfect for meetings, workshops or planning and training sessions. Anyone can rent our boardroom at **R150/hour**, even if you are not a coworking member. Bookings are essential, so please call Kate on our landline or send an email to [contact@groundedat.co.za](mailto:contact@groundedat.co.za).

### MEMBERSHIPS

Join with one of our flexible membership packages and see your business take flight!

#### Set Desk Memberships

- + Free, uncapped Fibre Internet
- + A3 Full colour printing facility
- + Boardroom facility for meetings/presentations
- + Free filter coffee and tea
- + Parcel sending and receiving service by Fastway Couriers
- + **50% Discount on Venue Rental rates (T's + C's apply)**
- + **Dedicated desk and storage space for filing**
- + **Reception service and business address**

**SET DESK** **R2000 per month**  
Unlimited coworking access within a calendar month term (weekdays 6am-5pm)  
Unlimited boardroom use (Subject to availability)

#### Hot Desk Memberships

- + Free, uncapped Fibre Internet
- + A3 Full colour printing facility
- + Boardroom facility for meetings/presentations
- + Free filter coffee and tea
- + Parcel sending and receiving service by Fastway Couriers

**HOT DESK 10** **R400 per month**  
10 Hours of coworking access within a calendar month term  
Up to 2 Hours of free boardroom use (Within 10 hours, subject to availability)

**HOT DESK 1 DAY** **R300 per day**  
Up to 10 hours of coworking access within one day.  
Up to 2 hours of free boardroom use.

**HOT DESK 50** **R1200 per month**  
50 Hours of coworking access within a calendar month term  
Up to 10 Hours of free boardroom use (Within 50 hours, subject to availability)

**HOT DESK 100** **R1600 per month**  
100 Hours of coworking access within a calendar month term  
Up to 20 Hours of free boardroom use (Within 100 hours, subject to availability)

## OFFICE RENTALS

### Office Rentals include:

- + Free, uncapped Fibre Internet
- + A3 Full colour printing facility
- + Boardroom facility for meetings/presentations
- + Free filter coffee and tea
- + Parcel sending and receiving service by Fastway Couriers
- + **Private office with storage space for filing**
- + **Reception service and business address**

**OFFICE 1 DAY** **R450 per day**  
±7m2 for up to 3 people max (subject to availability)  
Includes all office rental benefits for 3 members for 1 day

**OFFICE 1** **R4500 per month**  
±7m2 for up to 3 people max  
Includes all office rental benefits for 3 members

**OFFICE 2** **R4000 per month**  
±7m2 for up to 3 people max  
Includes all office rental benefits for 3 members

**OFFICE 3** **R3500 per month**  
±6m2 for up to 2 people max  
Includes all office rental benefits for 2 members

## OPEN AREA

Coworkers and guests of coworking members are welcome to use this informal work area to meet, work, or socialise. Unfortunately, guests are not allowed in the Hot Desk area.

## OUR FACILITIES INCLUDE:

- + Free, uncapped Fibre Internet
- + Air conditioning and heating
- + Furnished and serviced work space
- + A3 Full colour printing, scanning, and copying facility (per page rates apply)
- + Boardroom facility for meetings/presentations
- + Coffee Bar and Food Menu available to order
- + Parcel sending and receiving service by Fastway Couriers

## EVENTS AND MEETUPS:

We organise and host regular events that build community, develop skills, and create a platform for business growth:

- +Meetups
- +Workshops and talks
- +Informal social events

## OFFICE HOURS

We are open from Monday-Friday 7am-5pm and closed on Public Holidays.

## VENUE RENTAL

Grounded Work is available to rent for private functions or work events. Please email us at [contact@groundedat.co.za](mailto:contact@groundedat.co.za) for more detail.  
**+Weekdays from 6pm-11pm**  
**+Saturdays and Sundays all day**

## KEEP IN TOUCH

- @grounded\_work
- www.groundedat.co.za
- 012 329 0159 / 073 826 5645
- [contact@groundedat.co.za](mailto:contact@groundedat.co.za)